

GOVERNMENT OF ASSAM  
IRRIGATION DEPARTMENT: ESTABLISHMENT BRANCH  
DISPUR: GUWAHATI-781006

**ORDERS BY THE GOVERNOR**  
**NOTIFICATION**

**Dated Dispur, the 20-12-2025**

**No.IGN(E)317319/40:** In pursuance of the provision under Section 4 of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 and the legally binding Vishaka Guidelines of the Hon'ble Supreme Court of India, 1997, an Internal Complaints Committee (ICC) is hereby constituted to look into matters of sexual harassment at work place, if any, of women employees of the O/o the Secretary to the Govt. of Assam, Irrigation Department for redressal as per other relevant provisions under the said Act.

Sl. No	Name	Designation	ICC Members	Contact No.
1	Smti. Bandita Medhi	Under Secretary (Works)	Presiding Officer	7002485109
2	Sri Bimal Kumar Baruah	Deputy Secretary (Esstt.)	Member	9954165031
3	Sri Gopal Chetri	Deputy Secretary (Works)	Member	8638198780
4	Sri Bedanta Bora	Deputy Secretary (Budget)	Member	8638223836
5	Sri Kamal Sarma	Under Secretary (Planning)	Member	7002550148
6	Sri Naba Kr. Mahanta	Under Secretary (Esst)	Member	9864354693
7	Smti. Prerona Changkakoti	Executive Director Assam Centre for Rural Department, Guwahati	Member (NGO)	9899360694
8	Smti. Dipty Sikha Neog	Standing Counsel, Irrigation Department	Member	9957931209
9	Smti. Benazir Sultana Mazumder	Section Officer	Member Secretary	8486279738
10	Sri. Kabul Das	Section Officer	Member	8638920678
11	Smti Chandana Das	Assistant Section Officer	Member	7002169075
12	Smti. Junmoni Patar	Assistant Section Officer	Member	9101227291
13	Smti. Rita Devi	Assistant Section Officer	Member	9859857174
14	Smti. Neetu Gohain	Junior Administrative Assistant	Member	7002100036

This order will come in to force with immediate effect.

- The Presiding Officer and every Member of the ICC shall hold office for a period not exceeding three years from the date of their nomination unless removed at an earlier date from the ICC by the undersigned as per provisions under Sub-Section 5 of Section 4 of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 or due to other reasons.
- The ICC shall act in accordance with provisions under the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, Vishaka Guidelines of the Hon'ble Supreme Court of India, 1997, Hand Book on Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act 2013 published in November 2015 by the Ministry of Women and Child Development, Government of India and shall generally adhere to the Working Rules enclosed.
- The ICC shall in each calendar year prepare an annual report and submit the same to the undersigned.

Deputy Secy.(E) to the Govt.of Assam  
Irrigation Department, Dispur, Guwahati-6

Memo No. No. IGN(E) 317319/40-A

Dated Dispur, the 20-12-2025

Copy for favour of kind information to:-

1. Secretary (Coordination ) to the Chief Secretary, Assam, Dispur, Guwahati-6.
2. P.S to Addl. Chief Secretary to the Govt. of Assam, Irrigation Department, Dispur, Guwahati-6.
3. P.S to Principal Secretary to the Govt. of Assam, Department of Women & Child Development, Dispur, Guwahati-6.
4. P.A to Secretary to the Govt. of Assam, Irrigation Department, Dispur, Guwahati-6.
5. Web Information Officer, Irrigation Department, Dispur, Guwahati-6.
6. Persons Concerned