

**MINUTES OF REVIEW MEETING PERTAINING TO IRRIGATION DEPARTMENT HELD IN THE CONFERENCE HALL OF HON'BLE MINISTER, DEPARTMENT OF HOUSING & URBAN AFFAIRS AND IRRIGATION, E-BLOCK, GROUND FLOOR, JANATA BHAWAN, DISPUR ON 14<sup>th</sup> DECEMBER, 2023 AT 3:00 PM.**

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Lis of participants at Annexure-I.

At the outset Hon'ble Minister welcomed all the officers present in the meeting.

The Secretary to the Government of Assam, Irrigation Department briefed the agenda points and initiated the discussion.

After a threadbare discussion, the following decisions were taken in the meeting: -

1. As for the Tube-wells points implemented under PMKSY, CE(Minor) Irrigation, Chief Engineer (MI) shall call for reports from the concerned AEE of the respective Sub-divisions on the latest status of each point.
2. The status of progress for the forest and environmental clearance of Sonai Irrigation project shall be actively followed and pursued with the concerned authority in Forest Department/SEIAA. The work on preparation of original optimized DPR shall be expedited. At Secretary level, a meeting shall be held to expedite the overall progress.
3. Regarding finalization of the DIPs for the remaining 17 districts, Additional Chief Secretary, Irrigation Department was requested to hold a meeting with the respective DCs for immediate appraisal of the DIPs by the District Level Implementation Committee (DLIC) and also finalize the SIP accordingly within 31st December, 2023.
4. Additional CE (Major & Medium) Irrigation, shall take necessary action for optimal functioning of Buri-Dihing FIS so that Irrigation supplies may be ensured during the ensuing Rabi and Pre-Kharif season.
5. The balance work of Borolia Medium Irrigation scheme shall be taken up by the Irrigation Department so that the sanction may be obtained from the concerned authority. The DPR shall be placed before the CWC at the earliest.
6. The stalemate in obtaining NOC for shifting of offices shall be immediately resolved by organizing a VC with concerned DCs. Additional Chief Secretary Irrigation was requested to hold a VC accordingly.
7. All the data regarding the water gauges installed/to be installed for the Surface Irrigation schemes shall be mandatorily uploaded in INO portal and the report shall be generated for further reference in Irrigation planning and design of structures, decision making for O&M, re-engineering of projects etc.
8. It was noted that 23 nos. of Irrigation projects funded under AIBP shall be completed by 31<sup>st</sup> March, 2024. All the projects which are ready for inauguration shall be planned for immediate inauguration. A proposal for inauguration of such projects shall be submitted to the Government.
9. The call centre should make calls to all beneficiaries whose grievances remained unresolved till date and collect the updates on the status of action taken by the Irrigation field officers (EE/AEE/AE/JE). A mechanism has to be developed in IPMS where the raised/ticketed grievance in the form of alerts/messages shall immediately be sent to the concerned contractor and field officers (JE/AE/AEE/EE) through their Mobile phones/emails.
10. The call centre will randomly pick 10 beneficiaries of PMKSY and furnish the list so that a Minister, Irrigation may have a direct conversation with them in presence of the Departmental officers. The marginal improvement of the call centre in the performance report since the last meeting was noted and it was suggested that further notable improvement shall be made in near future.
11. All AEEs of the Irrigation Sub-division shall personally verify the Tube-well points implemented under PMKSY and update the status in INO app.
12. The water supply data by Irrigation schemes shall be reported in INO portal on real time basis. Data generated from IPMS shall be reconciled with the data of statistical wing. As for the O&M works outside the scope of the maintenance contract shall be resolved through

- meeting/discussion with the beneficiaries/local authority (Gram Panchayat/District Administration/Local MLAs etc.). This would help to revive the Tube-wells which are non-functional due to natural calamity damage, theft, etc.
13. Divisional Engineer should request Local MLA to take up schemes for revival of Irrigation facilities by Repair/Replacement of Transformers/Pump/Motors/Canals etc.
  14. The proposal for integrated Irrigation project implementation system shall be processed immediately for Administration Approval.
  15. The status of ongoing projects under SOPD-G/NABARD/O&M were reviewed with a note that the Minor ongoing Irrigation projects sanctioned before FY 2023-24 shall be completed at the earliest.
  16. Additional CE (O&M), Minor & Micro shall submit all the remaining proposals to Government at the earliest for obtaining Administration Approval. The requisite man power shortage in the O&M wing shall be done away with necessary deployment immediately on attachment basis. If required, Chief Engineer (I) shall issue orders on delegation by Government.
  17. The status of workshop on innovative practices in Irrigation sector was noted with the remarks that the workshop shall be organized at the earliest.
  18. The List showing the nos. of SIM card issued shall be published. Chief Engineer (I) shall place the list to Govt.
  19. CE (I) was requested to immediately submit a proposal for taking up an Irrigation scheme on "DEEPOR BEEL". The feasibility survey shall be made by exploring the nearby potential area of Rani, Bholagaon, Patgaon, etc.
  20. Amendments to the service rule of Engineers shall be made to incorporate criteria for promotion based on objective assessment of performance, innovation, merit of officers etc as far as practicable through a transparent mechanism. A thorough in house consultation shall be made with all the respective associations of Engineers (both Graduate & Diploma), the Peer Groups etc before mooted such proposals to benefit the deserving officers having a visionary and appreciable efforts to raise the morale of Engineers in delivering public service. As regards the re-designation of the posts of Chief Engineer, Irrigation as Engineer in Chief and Chief Engineer, Minor Irrigation as Chief Engineer, Irrigation, the proposal may be critically examined in the light of better performance and service delivery.
  21. A dedicated Centralized Design Center (CDC) shall be created under the Additional Chief Engineer (Planning & Research) with proper cell structures for different level of Engineers to be assigned with the responsibility of design and drawing of Irrigation projects. The Centralized Design Centre (CDC) will collect the survey maps, other reports and input data as may be required for the design of the projects, from the working divisions all across the state and make a comprehensive design, which shall then be referred to Additional CE (Implementation) for estimation of BOQ and DPR formulation. The design cell shall be common for all Major, Medium and Minor Irrigation Projects.
  22. The Additional CEs of Irrigation Department in charge of different verticals, in addition to their own duties shall be appointed as the guardian officers to look after Irrigation Projects within 3-4 districts in the state. Necessary Government notification shall be issued accordingly.
  23. All the new SMI projects shall be planned for foundation stone laying by Minister, Irrigation. As for other projects which are ready for foundation stone laying/inauguration, local MLA of ruling party shall be requested accordingly. For other area, Secretary and Chief Engineer (I) shall do the needful.
  24. The defunct schemes which were revived after a long period shall be flagged and proposed for inauguration by Minister, Irrigation. There should be wide publicity on Social Platform for this kind of initiatives and achievements by the Department.
  25. All the Additional CEs shall make holistic visits to the identified districts and place their report(s) through a PPT presentation at 12 noon on 22<sup>nd</sup> December. Such visits by Additional CEs, not only encourages the sub-ordinate officers but also brings in the actual images of the Irrigation schemes for deliberation and decision by the higher authorities.
  26. All the Irrigation projects inspected by HMI shall be closely monitored to ensure completion as per the target set.
  27. The presentation on Exposure visits to Punjab was noted with the remarks that the important takeaways from such exposure visits may be critically examined and suggested for necessary action. All the reports on Exposure Visits to Punjab, Telangana & Chattisgarh shall be uploaded in E-Samiksha Portal and Departmental Website.

28. The bills for the works done by the Contractors shall henceforth be prepared by the contractor who would be responsible for maintaining the record of measurement of the executed work. The Departmental Engineer's role would be confined to supervision, inspection and quality control,, checking of the measurements and certifying the bills for payments etc. Chief Engineer (Irrigation) shall prepare a flow chart for the different sequence of activities involved with the role and responsibility for different levels of Engineers after the bills are prepared and submitted by the contractor.

The meeting ended with vote of thanks to the Chair.

(Ashok Singhal )  
Minister, Irrigation  
Assam

**Memo No.E-171143-A**

Copy for information and necessary action to:

1. The Secretary to the Government of Assam, Irrigation Department, Dispur, Guwahati-06.
2. The Addl. Secretary to the Government of Assam, Irrigation Department, Dispur, Guwahati-06.
3. The Chief Engineer, Irrigation, Assam, Chandmari, Guwahati-03.
4. The Chief Engineer, Minor Irrigation, Assam, Chandmari, Guwahati-03.
5. The OSD to the Hon'ble Minister, Irrigation Department, for kind appraisal of Hon'ble Minister.
6. All Deputy Secretary / Under Secretary, Irrigation Department, Dispur, Guwahati-06.
7. All Addl. Chief Engineer(s), Irrigation, Assam.
8. All Superintending Engineers of Irrigation Department, Assam.
9. All Executive Engineers of Irrigation Department, Assam.
10. P.S. to Addl. Chief Secretary, Irrigation Department, Dispur, for kind appraisal of Addl. Chief Secretary.
11. P.S. to Commissioner & Secretary, Irrigation Department, Dispur, for kind appraisal of Commissioner & Secretary.

Deputy Secretary to the Government of Assam  
Irrigation Department  
Dispur, Guwahati-06