

**GOVERNMENT OF ASSAM  
IRRIGATION DEPARTMENT: : ESTABLISHMENT BRANCH  
DISPUR:GUWAHATI- 781006**

**NOTIFICATION**

**Dated Dispur, the 26<sup>th</sup> June, 2023**

**No.IGN-14018/96/2023-ESTT/251:** In the interest of public service, a Committee is hereby constituted with the following members to supervise and monitor the process of shifting of Gr-III and Gr-IV posts from Central Monitoring Cell (CMC), Irrigation, Guwahati-3 to other offices and posting of incumbents accordingly with a view to dissolving CMC in pursuance of the decision taken and approval accorded by the Hon'ble Cabinet, Assam towards reorganization of Irrigation Department in its meeting held on 31/03/2023.

Sl. No.	Name & designation	Role in the Committee
1.	Smti Nivedita Laskar, ACS, Additional Secretary to the Govt. of Assam, Irrigation Department, Dispur, Guwahati-6	Chairperson
2.	Shri K. M. Gopal Sana Rajkumar, Chief Engineer, Irrigation, Assam, Guwahati-3	Member
3.	Shri Jogen Baishya, Chief Engineer, Minor Irrigation, Assam, Guwahati-3	Member
4.	Addl. Chief Engineer, Planning & Research, Irrigation, Guwahati-3	Member
5.	Deputy Secretary (Estt.) to the Govt. of Assam, Irrigation Department, Dispur, Guwahati-6	Member
6.	Deputy Chief Engineer, Irrigation, Guwahati-3	Member Secretary
7.	Deputy Chief Administrator-cum-DDO, Central Monitoring Cell, Irrigation, Guwhati-3	Member

**Terms of reference:**

- (a) The Committee shall ensure that the entire exercise is carried out in conformity with the essence of the decision taken by the Hon'ble State Cabinet for reverting the Gr-III and Gr-IV posts, earlier shifted to CMC from various offices, to their original establishments as far as practicable or at least to their original districts.
- (b) It is further to be ensured that, the necessary facilities like staff strength, active DDO Codes, adequate salary budget etc. are in place in the concerned office before posting any Gr-III or Gr-IV personnel in any office (including new offices created) by way of shifting from CMC, so that it does not hamper the disbursement of salaries to the incumbents in the new office.
- (c) The Committee shall take necessary steps to devise a suitable mechanism to ensure payment of salaries to those Gr-III and Gr-IV staff, if any, who may need to be posted in any office in excess of the sanctioned strength, in the interest of placing them in their original districts to the extent possible.
- (d) The Committee shall also see to it that the entire exercise is carried out with proper documentation and records for future reference and ensure that while transferring the posts from CMC to other offices, necessary particulars like creation /retention reference nos. etc. are provided to the recipient offices from the database available in the CMC payroll.

**Signed by Pabitra Ram  
Khaund**

**Date: 26-06-2023 11:27:48**

Secretary to the Govt. of Assam  
Irrigation Department, Dispur, Guwahati-6

**Memo No. IGN-14018/96/2023-ESTT/251-A****Dtd. Dispur, the 26<sup>th</sup> June, 2023**

Copy to :

1. Smti Nivedita Laskar, ACS, Addl. Secretary to the Govt. of Assam, Irrigation Department, Dispur, Guahati-6 for kind information.
2. The Chief Engineer, Irrigation, Assam, Chandmari, Guwahati-3 for kind information. He is requested to initiate the process for shifting out of staff from CMC through proper planning at the earliest.
3. Persons concerned for kind information needful action.
4. PS to Hon'ble Minister, Irrigation, Dispur, Guwahati-6 for favour of kind information of Hon'ble Minister
5. PS to the Addl. Chief Secretary to the Govt. of Assam, Irrigation Department, Dispur, Guwahati-6 for favour of kind information of Addl. Chief Secretary
6. PS to the Commissioner & Secretary to the Govt. of Assam, Irrigation Department, Dispur, Guwahati-6 for favour of kind information of Commissioner & Secretary

By order etc.

**Signed by Arup Kumar  
Sarma****Date: 26-06-2023 12:59:16**Deputy Secretary (E) to the Govt. of Assam  
Irrigation Department, Dispur, Guwahati-6