

Minutes of meeting held in AASC, Khanapara, Ghy-22 at 10:00 AM on 28th September, 2021.

A meeting for ceremonial inauguration of INO portal and a review meeting on PMKSY(Ph-I &II), NABARD(RIDF), SOPD schemes and other allied matters was held in Assam Administrative Staff College, Khanapara, Ghy-22 on 28th September, 2021 at 10:00 under the Chairmanship of Hon'ble Minister, Irrigation, Housing & Urban Affairs, Assam, in presense of Principal Secretary, Secretary and Joint Secretary/Deputy Secretary, Chief Engineer, Irrigation Departemnt, Assam and all the Superintending Engineers, Executive Engineers. The following discussions/decisions were taken:-

Sl No.	Issues Discussed	Decision taken	Action to be taken by
1	Ceremonial Inauguration of Irrigation Project Management System (INO)	The Hon'ble Minister inaugurated the Irrigation Project Management System (INO) for the Officers, Contractors and the farmers, and wished that this would bring transparency of irrigation schemes for the beneficiaries. This App will reflect the departmental information regarding schemes and other allied matters for public users also.	INO Cell, Irrigation
2	Updation of Irrigation Project Management System (INO)	Hon'ble Minister desired that the Field offices need to update their schemewise photographs and videos and all other relevant information of all the schemes under their respective jurisdiction atleast once in a month. Moreover, contractors will also have to upload their work progress, photographs agaisnt their allotted works in INO for review by the departmental officials and public. The Unique ID created against the works during tender proces should be reflected in INO.	All Concerned
3	e-Office implementation	The Principal Secretary informed the house that e-Office will be implemented in Chief Engineer Office connected to the Secretariate. Field level offices viz. Divisions, Sub-Divisions will be also facilitated with e-Office infrastructure and will be connected to the Secretariate accordingly.	Chief Engineer, Irrigation, Concerned SEs, Concerned EEs, Concerned AEEs

4	PMKSY-HKCP (PH-I&II) status	The Hon'ble Minister reviewed the contractor-wise physical progress of PMKSY-HKCP(Ph-I&II) and instructed to sort out the issue of new electrical connections to the PMKSY points with APDCL under a committee constituted by Pricipal Secretary, Commissioner & Secretary and Secretary. The Hon'ble Minister instructed the Executive Engineers to call upon all the PMKSY Contractors under their respective jurisdictions and to shortlist the no. of points having electrical connction issue and submit the report to the Chief Engineer. The same report will be collected by the Principal Secretary.	Chief Engineer,Irrigation and Concerned Ee
5	Criteria for Contractors Registration	The Principal Secretary informed the House that, after completion of PMKSY(Ph I), registration of the contractors in the department will be reviewed and may be cancelled, if required and thus fixing criteia for fresh/new registration.	Chief Engineer, Irrigation
6	Contractor wise review of PMKSY-HKCP (PH-I&II) works	Regarding PMKSY works of M/s Oriental Engineers under Hajo-Jalukbari Division, the concerned EE informed that 10 No. of Pts. are under water, logged area. The Hon'ble Minister also instructed the Secretary, Irrigation to call for an explanation to the then Executive Engineer of Guwahati Mechanical Division(I), who had selected the points during Ph-I. The Hon'ble Minister iristructed to hold all due payments of contractor's bill against M/s Environmental Techno (JV), Rafizul Haque. In case of M/s Anupam Niraman Pvt. Ltd. He also directed to set November, 2021 as deadline for completion of all balance works, and to cancel work order in case of failure to complete.	Secretary, Irrigation; Chief Engineer, Irrigation

7	Payment of Contractors bills of PMKSY-HKPP (PH-I&II)	The Hon'ble Minister instructed the Chief Engineer that part payment may be made against the completed points only out of the complete package of work. The Executive Engineers were instructed to prepare the bills for each completed points of PMKSY and keep it ready for uploading at the time of submission of demand proposal in finassam.gov.in portal. Once new DDO code is issued to the restructured offices, demand proposals need to be uploaded immediately. The Hon'ble Minister also instructed the Chief Engineer to dispose of the demand proposals within 12 days after original submission of the bills at the Sub-Division Office .	Chief Engineer, Irrigation, Concerned SEs, Concerned EEs, Concerned AEEs
8	WhatsApp Group for Contractors	The Hon'ble minister instructed to form a WhatsApp group of all PMKSY contractors with Secretary, Irrigation.	Secretary, Irrigation
9	PMKSY-HKPP (PH-I&II) Tour Program	The Hon'ble Minister instructed the Secretary to ensure tour programme for field visit by the Superintending Engineers to review physical progress of PMKSY points on weekly basis and to conduct a review meeting headed by the Secretary on 15th Date of every month with the Superintending Engineers of the Circles. He also instructed the Secretary to plan a tour program of Hon'ble Minister for field visit after from 15th October, 2021 to review feedback of farmres in co-ordination with the respective Local MLA.	Secretary, Irrigation; Concerned SEs, Concerned EEs,
10	Awaness Programe among the Farmres to operate PMKSY pumps	The Hon'ble Minister instructed to conduct awareness programme among the beneficiary farmers at the field level for smooth operation of PMKSY Solar pumps. Awareness campaign may be undertaken via News Papers, TV and other Electronic Media, Social Media, etc.	Chief Engineer, Irrigation, Concerned SEs, Concerned EEs, Concerned AEEs

11	Mobile No. to field officers	The Principal Secretary informed the house that a mobile no. will be provided to each and every field officer of Irrigation Department including Junior Engineers, where they will upload the photographs of schemes during their field visits. Thereafter they should ensure geo-tagging and uploading in INO App.	All the Field Engineers
12	RIDF Scheme Status	The Hon'ble Minister instructed the Executive Engineers to complete all the pending works of RIDF schemes within 2 months. He also fixed 15th December, 2021 as deadline for completion of all the RIDF schemes and then submit the Utilisation Certificates. Secretary, Irrigation will fix a date to review all the RIDF schemes in presence of Superintending Engineers. Work orders of the contractors who fail to complete the balanced works of RIDF works within one and half months, will be cancelled and the schemes will be foreclosed.	Secretary, Irrigation; Concerned Ses and Concerned EEs
13	Criteria for proposal of new scheme	The Hon'ble Minister has fixed 3 Nos. of criteria for new proposals viz. (1) The schemes should fulfill the mandate of irrigation department to supply water to crop fields during Rabi (Winter) Season and written declaration of the same is to be furnished alongwith the DPR. (2) Schemes should be taken after a joint discussion with the Hon'ble Local MLAs, farmers and representatives of the department and thus confirming the requirement of schemes in the locality, and (3) The scheme should be proposed in such a way that it may comply with Government policies. The Chief Engineer will ensure that all these criteria are in place prior to submission of proposals to the competent authority.	Chief Engineer, Irrigation, Concerned SEs, Concerned EEs, Concerned AEEs

14	SOPD Scheme Status	The Hon'ble Minister instructed the Secretary to call upon all the contractors of SOPD schemes, respective Superintending Engineers and Executive Engineers to review the ongoing SOPD schemes and to take action plan for completion of the same by December, 2021. In case of failure to complete the works by this deadline, matter will be processed for departmental enquiry. Moreover, if any contractor is found least interested to complete his balance work, such contractor would be blacklisted by the department. The Hon'ble Minister also instructed to foreclose SOPD schemes for which physical progress is not upto the mark.	Secretary, Irrigation, Concerned SEs and Concerned EEs
15	LAC wise handing & taking over the schemes	The Hon'ble Minister instructed the Secretary to take necessary steps for the process of Handing & Taking over of schemes LAC wise under the jurisdictions of the Superintending Engineers.	Secretary, Irrigation; Concerned SEs and Concerned EEs
16	Minor Irrigation, Design Cell	The Hon'ble Minister instructed the Principal Secretary to reorganise the Minor Irrigation Cell.	Principal Secretary, Irrigation and Chief Engineer, Irrigation
17	Project Monitoring System	The Hon'ble Minister instructed to adopt Project Monitoring System in the department where all offices starting from Assistant Executive Engineer to Chief Engineer will be working on it.	Secretary, Irrigation; Chief Engineer, Irrigation, Concerned SEs, Concerned EEs, Concerned AEEs
18	New proposal of schemes	The Hon'ble Minister informed the House that, at present, the department is not ready/ prepared to take new schemes for implementation. Hence, the department will not take up any new proposal of schemes. However, a Division can propose for a new scheme only when there is not be any pending works undertaken in the year 2019-20.	Secretary, Irrigation; Chief Engineer, Irrigation, Concerned SEs, Concerned EEs
19	Review meeting of Superintending Engineers	The Secretary informed the House that a review meeting of all the Superintending Engineers will be held in the O/o the Chief Engineer, Irrigation on 6th October, 2021 (Wednesday) at 12:00 Noon.	Secretary, Irrigation; Concerned SEs

20	AIBP Schemes status	The Hon'ble Minister informed the House that all the AIBP schemes in the entire State will be forclosed by the department.	Secretary, Irrigation; Chief Engineer, Irrigation
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The meeting ended with Vote of Thanks from the Chair.

AKS 2/10
(Ashok Singhal)
Minister

Irrigation Department, Housing & Urban Affairs
Dispur, Guwahati-6

Dated:

Memo No:

Copy to:-

- 1) The Commissioner and Secretary to the Govt. of Assam, Irrigation Department, Dispur, Guwahati-6 for favour of kind information and necessary action.
- 2) The Secretary to the Govt. of Assam, Irrigation Department, Dispur, Guwahati-6 for favour of kind information and necessary action.
- 3) The Joint Secretary to the Govt. of Assam, Irrigation Department, Dispur, Guwahati-6 for favour of kind information and necessary action.
- 4) All Addl. Chief Engineer under Irrigation Department, Assam for favour of kind information and necessary action.
- 5) All Superintending Engineer under Irrigation Department, Assam for favour of favour of information and necessary action.
- 6) All Executive Engineer under Irrigation Department, Assam for information and necessary action.
- 7) P.S to Hon'ble Minister, H&UA & Irrigation, Assam, Dispur, Guwahati-6 for kind appraisal of the Hon'ble Minister.
- 8) P.S to the Principal Secretary to the Govt. of Assam, Irrigation, Dispur, Guwahati-6 for kind appraisal of the Principal Secretary.

Selwyn Choudhry 4/10/23
Deputy Secretary to the Govt. of Assam
Irrigation Department,
Dispur, Guwahati-6