

GOVERNMENT OF ASSAM
OFFICE OF THE CHIEF ENGINEER::IRRIGATION DEPARTMENT
CHANDMARI : GUWAHATI - 781003

Statistical Cell

No.CEI(S) 8/2014/7

Dated Guwahati the 18th March, 2014

To,
The Executive Engineer

Division(Irrigation),
(All Divisions under Irrigation Department concerned with Irrigation)

Sub : WATER DISTRIBUTION REGISTER

Ref : This office letter
1. No. CEI(S) 14/ 93/1 dt. 09/06/1993
2. No. CEI(S) 15/ 2004/77 dt.30/07/2004
3. No. CEI(S) 22/2004/66 dt.4/4/2008
4. No. CEI(S) 22/2004/pt-II/10 dt 03/05/2011
5. No. CEI(S) 22/2004/pt-II/60 dt 26/08/2013
and Govt. letter 6. No. IGN(W) 286/89/pt-III/152 dt. 26/08/2012

Sir,

Please refer to Govt. letter and this office letter numbers cited above on maintenance of record on area irrigated in a **Water Distribution Register**. It was presumed that the Register was maintained properly under your Division. But of late, in the Audit Report of the Comptroller and Auditor General of India for the year ended 31st March, 2012 sent by Principal Accountant General (Audit) vide his No. RAW (Rep)/ DAR/ 2011-12/ Ch. VI / 201 dt. 22/8/2012 it has been revealed that the **Water Distribution Register** has not been properly maintained in most of the Divisions (Irri). The Principal A G (Audit) in the Exit Conference convened / organized by them has laid emphasis on maintenance of the **Water Distribution Register** in the Divisions properly.

You are, therefore, again requested to please take immediate necessary action for preparation of **Water Distribution Register** and maintain systematically and properly as per prescribed format enclosed herewith. The format may be modified if you feel necessary. However any modification, to be made, may please be informed to the undersigned for confirmation.

This may please be treated as MOST IMPORTANT.

Encl: As above (overleaf)

Yours faithfully

(L. C. PATHAK)

Chief Engineer

Irrigation Department

Chandmari, Guwahati-3

Memo No.CEI(S)8/2014/7-A

Dated Guwahati the 18th March, 2014

1. The Secretary to the Govt. of Assam, Irrigation Department, Dispur, Guwahati-6 for favour of kind information.
2. The Chief Engineer, Minor Irrigation, Irrigation Department, Chandmari, Guwahati-3.
3. The Addl. Chief Engineer, Zone I / II / III / IV / V / VI / Mechanical / Electrical / IQC / Monitoring & Investigation (Irrigation) for necessary action. He is requested to take up the matter seriously.
4. The Chairman cum Managing Director, Lower Assam CAD Authority, Guwahati-3/Upper Assam CAD Authority, Katimari, Nagaon for favour of necessary action. He is requested to take up the matter seriously.
5. The Superintending Engineer, Circle(Irrigation) for information and necessary action. He is also requested to take up the matter seriously.
6. The Director, Design/ Director Planning / Director Design, Minor Irrigation /Superintending Engineer, Monitoring Cell / Superintending Engineer, Guwahati Investigation Circle, Irrigation Department, Chandmari, Guwahati-3.

Encl: 1 (one) overleaf

(L. C. PATHAK)

Chief Engineer

WATER DISTRIBUTION REGISTER
(INFORMATION ON SUPPLY OF IRRIGATION WATER THROUGH GOVT. IRRIGATION SCHEMES AS WELL AS INFORMATION ON REALISATION OF IRRIGATION SERVICE CHARGES)
NAME OF IRRIGATION DIVISION : _____ NAME OF CROP SEASON : _____ (Specify whether KHARIF / RABI / PRE KHARIF with year)

- 1) Name of Irrigation Scheme : _____
2) Location of the Irrigation Scheme : (a) District : _____
(b) Revenue Circle : _____
(c) C D Block : _____
(d) L A Constituency : _____

- 3) Irrigation potential available for utilisation : (a) For Kharif Crops : _____ Hectare
(b) For Rabi & Pre Kharif Crops : _____ Hectare

4) Particulars of area irrigated

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
Name of Revenue village	Name of crop	Area irrigated in hectare (1 Bigha = 0.13387 Hect.) (1 Hect. = 7.44993 Bigha)	Dag No.	Name of cultivator	Whether the cultivator is of SC, ST, OBC or General caste	Signature of Cultivator	Name of land owner (if different from the cultivator)	Whether the Land owner is of SC, ST, OBC or General caste	Name / Sl. No. of canal and outlet Point No. in case of Tube Well Scheme	Rate of Irrigation Service Charges for the irrigated crop (Rs/ hect..)	Amount to be realised for the crop (in Rs.)	Amount actually realised (in Rs.)	Balance to be realised from the cultivators for the crop (in Rs.) (Col.12 - Col.13)	Amount deposited in the Public with exchequer Challan No. and date	Notices served to the cultivators for Irrigation Service Charges with date	Whether the owner/ cultivator is a member of WUA? If so, name of WUA and Registration No.

Name of Section Assstt./ Section Officer : _____

Signature of Section Assstt./ Section Officer
Date _____

5) **Instruction for maintaining the information in the Water Distribution Register**

- (a) Use separate page for different crop season.
(b) Use separate page for every cultivator supplying/ receiving water from Govt. Irrigation Schemes.
(c) Information on Potential / area irrigated may be collected in terms of bigha which is to be converted to hectare as per col. 3.